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| **PROJECT REQUIREMENTS DOCUMENT** | |
| **Project Name** | [This section contains the project name that should appear consistently on all project documents. Organizations often have project naming conventions.] |
| **Functional Requirements** | |
| [This section should list the functional requirements for the project, including any features or properties of the project’s outcomes.] | |
| **Technical/Performance Requirements** | |
| [This section should list the technical requirements for the project (e.g., the required technology infrastructure) and any performance requirements (e.g., the minimum response time).] | |